

## **Privacy Policy TVD Real Estate VBA**

TVD Real Estate VBA (hereinafter referred to as: TVD Real Estate) attaches great importance to the protection of your privacy and personal data. We ensure that the personal information you provide to us or that we otherwise obtain is always treated confidentially. This privacy policy explains how we comply with the General Data Protection Regulation (GDPR) and how we handle the personal data we process.

### **WHAT PERSONAL DATA DO WE PROCESS?**

We process the following personal data:

- Basic information such as your first and last name, prefix, gender, date of birth;
- Contact details such as your email address, phone number, postal address, and residential address;
- Account information such as username, password, and preferences within your account on our website;
- Financial data such as your bank account number and payment information for the purchase of real estate;
- Data regarding your property choices such as the finishing options, additional work, and amenities you selected;
- Data regarding the device you use to visit our website, such as IP address;
- Feedback you provide us about our products and services;
- Any other personal data you actively provide, for example by creating an account on our website, using our services, or contacting us via email.

### **PURPOSES FOR PROCESSING PERSONAL DATA**

TVD Real Estate processes your personal data exclusively for the following purposes:

- Purchase and sale of real estate through our website, including recording your property choices such as finishing options, additional work, and amenities;

- Account management on our website, including creating and managing your personal account;
- Execution of the agreement for the purchase of real estate, including payment and delivery of services;
- Marketing and communication about our services, including newsletters and offers based on your preferences;
- Improvement of our services and website, based on analytical cookies and user feedback;
- Compliance with legal obligations, such as tax compliance and other regulations;
- Security of our website and services, to prevent unauthorized access and misuse.

### **LEGAL GROUNDS FOR PROCESSING PERSONAL DATA**

We process your personal data based on the following legal grounds:

- Your consent, for example when you create an account or sign up for our newsletter;
- Execution of a contract, such as the sale of real estate or providing specific services you requested via our website;
- Legal obligation, for instance when processing financial data for tax purposes;
- Legitimate interest, such as improving our website and services or securing our systems, while respecting your privacy.

### **RETENTION PERIOD**

TVD Real Estate does not retain your personal data longer than necessary for the purpose for which it was collected. This means that we will store your data as long as you have an account with us or as long as it is needed for the execution of an agreement. After termination of your account or agreement, we will delete or anonymize your data unless we are legally required to retain it longer.

**This privacy policy was last updated on 23th of October 2024**

## **PROCESSORS AND THIRD PARTIES**

TVD Real Estate may engage third parties to process your personal data, such as IT service providers or payment processors. With these processors, we enter into data processing agreements that comply with the GDPR. Your data will only be shared with third parties if it is necessary for the execution of our services or to comply with legal obligations.

## **COOKIES**

Our website uses cookies. We use both functional cookies, which are necessary for the proper functioning of the website, and analytical cookies to analyze and improve the use of our website. For more information about our cookie policy, please refer to our [cookie statement].

## **SECURITY**

TVD Real Estate has taken appropriate technical and organizational measures to protect your personal data from loss or unlawful processing. If, despite these measures, a data breach occurs, we will inform you of the breach as soon as possible if it poses a high risk to your privacy.

## **YOUR RIGHTS**

You have the following rights concerning your personal data:

- Right of access, rectification, or deletion of your data;
- Right to restrict processing or object to the processing of your data;
- Right to data portability, meaning you have the right to receive your data in a structured, commonly used, and machine-readable format;
- Right to withdraw your consent, where the processing is based on your consent;
- Right to lodge a complaint with the Data Protection Authority.

## **CONTACT**

For questions or requests regarding your privacy, you can contact us via [info@gmaffairs.com](mailto:info@gmaffairs.com)